

23 October 2024

Dear Parents/Guardians,

## PARENT PAYMENT ARRANGEMENTS 2025

Wurruk Primary School is looking forward to another great year of teaching and learning in 2025 and would like to advise families of our parent payment arrangements for next year.

Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements. Wurruk Primary School will not be requesting parents to make a voluntary financial contributions to support the standard curriculum requirements for the school for 2025.

For further information on the Department's Parent Payments Policy <https://www2.education.vic.gov.au/pal/parent-payment/policy> or see a one-page overview attached.

### **Extra-Curricular Items and Activities**

We do sometimes offer activities that enhance or broaden the schooling experience of students that are above and beyond what the school provides in order to deliver the Curriculum.

**These are provided on a user-pays basis.**

Extra-Curricular Items and Activities	Amount
<p><b>School Camps 2025</b> – we offer a <b>user pays</b> camp for the middle students in years 3 and 4 and the senior students in years 5 and 6.</p> <p><b>A user pays camp is not compulsory for students to attend.</b></p> <p>Schools will endeavour to make camps as economical as possible. Eligible families may use their camps, sports and excursion funds (CSEF) to help finance their child/ren's camp. Also in 2025 all families will receive a \$400 School Saving Bonus for each enrolled child to provide support with education related costs such as activities, camps and uniform.</p>	To be advised
<p><b>Extra-curriculum excursion/incursion to be scheduled 2025</b></p> <p>The school will offer some <b>user pays</b> excursions/incursions which will enhance or broaden the schooling experience of students in 2025. This will include at least one performance at The Wedge.</p> <p>A major excursion will be offered in 2025 and families will be asked to make a financial contribution. Parents will be given notice of any planned event. CSEF and the School Saving Bonus may be used for eligible families.</p> <p><b>A user pays excursion/incursion is not compulsory for students to attend.</b></p>	To be advised

### **Financial Support for Families**

Wurruk Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- The Camps, Sports and Excursions Fund available for low-income families who hold a valid means-tested Centrelink concession card
- The School Saving Bonus a one off payment per child in 2025.
- State Schools Relief (SSR)
- Payment plans for Extra-Curricular Items and Activities
- Second hand uniform

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Judy Sturgeon or Lianne Bassett  
Ph: 03 5144 2975  
Email: [wurruk.ps@education.vic.gov.au](mailto:wurruk.ps@education.vic.gov.au)

### **Payment Methods for Extra-Curricular Activities**

#### **Direct Deposit**

Wurruk Primary School  
BSB: 063526  
Account No: 10071614  
Please include reference: *Student/Family Name*

#### **Cash**

Payment can be made in cash at the school office.

#### **Camps, Sports, Excursion Fund / School Saving Bonus**

For those families wanting to make payment using their CSEF or School Saving Bonus will be asked to sign an authority at time of camp/excursion.

#### **Refunds**

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred by the school.

Yours sincerely,




Gayle Coleman  
*Principal*



Leah Styles  
*School Council President*


# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.




### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:


Curriculum Contributions	Other Contributions	Extra-Curricular Items and Activities
Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.	Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.	Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.